

PBS Advisory Board Meeting  
1/26/23

1. **Welcome! In Attendance: Phil Nussbaum, Cindy Minto, Meneika Chandler, Richard Kriner, VJ Petillo, Laura Sabados, Wendi Strickland, Beth Pleinka-Bateman**
2. **PBS Project Update-**

Reviewed updates to contract mandated by DBHDS, which will go into effect July 1, 2023, pending contract modification and approval.

3. **Decisions that need to be made/by when:**

- **How/when to share info with all PBSFs:** Board members stated that it seemed more imperative to share information with those seeking endorsement, rather than those already endorsed, as those will be affected the most by these changes. It was shared that all prospective students on the email list had been notified of changes, and all current mentees/interns had been notified of upcoming changes as well.
- **Endorsement board interviews changing.** Board members shared ideas about how to vet those applying to the class, and interviewing applicants prior to being admitted to the class, instead of at the end when the portfolio has been completed. Suggestions for applicant interviews include a test of soft skills required to be a PBSF, ex. Facilitating a group, measure person centeredness; as all behavioral skills will be taught in class.
- **No longer screening portfolios before submission.** Board members suggested that applicants review their portfolio with their mentors/internship supervisors prior to submission.
- **Provisional/conditional vs. moving to endorsed/not endorsed only.** Discussion of how to teach items that are not covered in class (ex. Medicaid, billing, paperwork) if provisional is no longer allowed.
- **PBS Internship vs. Mentoring:** Evaluation went out in Nov/Dec, only a few responses. Need to talk more/host a focus group with interns and others. Concern that no one will volunteer to supervise if not paid, look into billing under supervisor's credentials while under supervision, which is acceptable in other fields.
- While we're at it, any other additions/changes needed to the portfolio (ask EB and Advisory Board)

4. **Subcommittees**

- a. **Standards of Practice**-No news
- b. **CEA's**-Need to modify Google doc with newly approved items

- c. **Ethics**-Almost done w/revisions to Ethics Code, only 2 more sections to go. Will submit for feedback when done. Retreat planned for February. Next: Formal Ethics Procedural Manual. New member, Maria Nojaim. Working on current complaint.
  - d. **Endorsement**-One new endorsement since October meeting, 3 possibly on the way.
  - e. **Training & Mentoring**- Wendi is no longer training the PBS class this year, so looking for others who are interested in training the class. Five PBSF candidates are involved in internships at the moment. Just finished mentoring two PBSF Candidates from the 2021 PBS class cohort, starting mentoring with two from the 2022 cohort.
5. **Next PBS Advisory Board Meeting 4/20/23**, 10AM-3PM, in person/hybrid.  
Chesterfield CSB
6. **Helpful Websites Shared:**
- [How to bill insurance under your supervisor's credentials – SimplePractice Support Certificate Completion | How to Complete | Graduate Certificates | Office of Graduate Studies | University of South Florida \(usf.edu\)](#)
  - [Program: Positive Behavior Support Graduate Certificate - University of South Florida - Acalog ACMS™ \(usf.edu\)](#)
  - [Training and Systems - Home and Community Positive Behavior Support Network \(HCPBS\)](#)
  - [Professional Development Targeting Classroom Management and Behavioral Support Skills in Early Childhood Settings: A Systematic Review | SpringerLink 18VAC115-20-52. Resident license and requirements for a residency. \(virginia.gov\)](#)